



**NAVAJO WESTERN WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**Wednesday July 12, 2023**

**1:00 PM**

**MINUTES**

**(Approved Aug 09, 2023 BOD Mtg)**

**I. Call To Order**

The Navajo Western Water District Board of Directors Meeting was called to order by President Dave Rogers on July 12, 2023, at 1:00p.m.

**II. Roll Call**

Roll call found the following Board Members present: President Dave Rogers, Treasurer Susan Smith, Vice President Gary Baldwin, and Director Rick Williams. Secretary Vanna Morningstar has an excused absence. **A quorum has been established.**

**III. Public Session** *(See attached for Minutes of the Public Session)*

**IV. Reading of Minutes of Minutes**

President Dave Rogers asked if the Minutes had any additions or **corrections**. **Secretary Susan Smith made a motion to accept the Minutes for the Regular Meeting as read, Vice President Gary Baldwin seconded. The Minutes were approved.**

**V. Treasurer's Report (Susan Smith, Treasurer)**

Treasurer Susan Smith reported that the report was not ready to present. She is working on reconciliation of Accounts Receivable in QuickBooks to match Rural Water's billing, which is correct. The bank statements look good. Susan is working hard to correct past errors in Accounts Receivable concerning property taxes and lease(s) income. Her goal is to have a six-month comparison by August. **Director Rick Williams made the motion to approve the Treasurer's report, Vice President Gary Baldwin seconded, and the Motion was accepted.**

**VI. Technician's Report (Tom Northup, Water Facility Operator)**

See attached report. Tom Northup reported our loss at 5.8%, which is much better than last year! Tom mentioned that many new customers have been coming in and he has been answering their questions.

## VII. President's Report (Dave Rogers, President)

President Dave Rogers thanked Tom, Susan, and "Sam", and Steve for everything they have been doing in the office.

- A. He reported on the **SDA workshop in Fountain** he attended and gave the Board the new Board Member Manual which contains the laws that have been adopted by SDA.
- B. Dave, Susan, and Sam attended the program put on by CCI. Spreadsheets were handed out dealing with the new proposed law coming up for vote **Proposition HH**. The concern to us is that if this passes, the mill levies will decrease, which is where our money comes from. The presenter suggested we make 2 budgets, 1 for Tabor and 1 for HH. A paper from the assessor was presented indicating the increase in property taxes. **Dave suggested that we bring in someone to come talk about HH at our Board meeting.** It will decimate small districts with mill levies.

## VIII. Office Report ("Sam" Bonham, Adm. Asst.)

The **Augmentation Lease(s)** invoices are scheduled to be mailed out by the end of the week. The State sent us a response letter indicating that the **property taxes checks** were being withheld due to the 2022 and 2023 Budget not being filed on time. Susan and "Sam" are working on follow-up of obtaining the funds.

The **Custodial Proposal** was delayed due to a medical emergency.

The **Permit for postage for mailing the Billing** is still a work in progress.

## IX. Old Business

The HR: Proposed Job Descriptions for Revision, B. Rules and Regulations-Proposed revisions were deferred to a later date for further revision.

## X. New Business

### A. WITS Project Proposal

Tom Northup made the presentation on the WITS proposal for the upgrade of our computer/security systems. **Treasurer Susan Smith will review the payment plan.** She asked the Board if once she gets the answer on payment, is the Board willing to move forward? **Vice President Gary Baldwin made the Motion to proceed if the Enterprise Fund can handle it. Director Rick Williams seconded, and the Motion was approved.**

## VIII. Adjournment

There being no other business before the board, **Treasurer Susan Smith made a motion to adjourn. Director Rick Williams seconded. The meeting was adjourned at 3:11 p.m.**

Respectfully submitted,  
Vanna Morningstar, Secretary

Attachment: Water Operations Report (Jun 2023)  
2023 Jul 12: Minutes of Public Session