



NAVAJO WESTERN WATER DISTRICT
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NAVAJO WESTERN WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Thursday, November 14, 2024 - 1:00 PM
MINUTES

(Approved 2024Dec12BODMtg)

I. CALL TO ORDER

The Navajo Western Water District Board of Directors Regular Meeting was called to order by President Dave Rogers on Thursday, November 14, 2024, at 1:27pm.

II. ROLL CALL

Roll Call found the following Board members present: President Dave Rogers, Vice President Gary Baldwin, Secretary Vanna Morningstar, Treasurer Rick Williams, Director Dan Palmisano. A quorum has been established.

III. READING/APPROVAL OF MINUTES – October 10, 2024, Regular Board Mtg

President Dave Rogers asked if the Minutes had any corrections or additions. Correction to 9N. Vice President Gary Baldwin made the motion to approve the Minutes for October 10, 2024, and as corrected, second by Vanna Morningstar – Minutes were approved.

IV. PUBLIC COMMENT

Overages: David Rabideau, Water Operator presented 1 Overage. Motion by Secretary Vanna Morningstar, second by Treasurer Rick Williams to give this customer a one-time forgiveness of the Water Overage Penalty Fee – Motion passed.

V. TREASURER'S REPORT

A. Financial Reports 2024 October

Net income for Enterprise Sales was \$22,723.85. Cumulative Net Income for the year is \$99,392.27. Net Income for General Fund was \$2,510.10. The Cumulative Net Income for the Year is \$14,277.50. Total Income for October 2024 across the two funds was \$25,233.95. For the year is \$113,669.87.

Motion by Gary Baldwin to accept the Balance sheets, second by Dan Palmisano- Motion passed..

B. Bookkeeper's Report – Susan Smith Bookkeeper reported the following...

The Coler Ditch Invoice (lease share maintenance for NWWD) dated in October was for \$980.00.

VI. REPORTS

A. Water Operator Report – Dave Rabideau presented his report for 2024 October. The proposal from Royal Electric is currently being developed for the system switchover and they anticipate completing it within the next couple of weeks. This is a big changeover and has to be accurate. Dave reviewed assistance extended to customer(s) with leaks and repairs he and Keith completed. A very large leak has been discovered and Dave and Keith are using various methods to pinpoint the source. This is "a priority".

Cell Phone – Susan Smith mentioned that she could help him with getting a new phone



B. President's Report – Dave Rogers, President

2. **2025 Proposed Budget** – Susan Smith passed out a revision to the Proposed 2025 budget. She presented the following: she emailed changes to the Proposed Budget presented at the October Board Meeting. The revisions shown in red are those changes after she sent out the email.

More changes: Verizon will be more once we get the cell phone.

Susan made some recommendations regarding the budget work session.

Mill Levy – she utilized the exact same percentage as last year based on information from the SDA, etc.

Discussion ensued regarding upcoming deadlines: deadline for NWWWD to receive the Mill Levy is December 10. Board Meeting (Budget Hearing Meeting) is December 12 – the Board can certify the Mill Levy. The appropriate paperwork can be taken to the Courthouse December 13 (before Dec 15 Deadline). President Dave Rogers asked everyone if they want to go over the budget before that time. The Board agreed on Monday December 2, 2024 – 1:00pm for a workshop on the 2025 Budget (Work Session).

President Dave Rogers presented that the draft newsletter to go to the customers with the November billing along with the new Water Rate Schedule (effective Jan 1, 2025).

2. **1 year Evaluation for Dave Rabideau** – President Dave Rogers gave Dave Rabideau option of Open or Executive Session for his Evaluation in which he chose Open Session. Dave Rogers asked Dave about what he has learned.

Motion by Secretary Vanna Morningstar that Dave Rabideau's salary should be the 3%, second by Gary Baldwin – Motion passed.

VIII. NEW BUSINESS

Secretary Vanna Morningstar submitted a written letter of resignation as Secretary of the Board and board member, effective immediately and turned in the office keys which President Dave Rogers accepted. Vanna mentioned she would guide and train if needed. Dave Rogers made a recommendation not to replace Vanna at this time and to wait for the 2025 election, making it part of that election.

OFFICE REPORT

Inclement Weather: Because the office was closed during the 4-day storm, President Dave Rogers suggested that the employee(s) be paid the regular hours for the day(s) the office was supposed to be open.

Christmas Bonuses:

Motion by Dan Palmisano that we keep the bonuses the same this year as was as given out in November 2023. seconded by Rick Williams – Motion passed.

Christmas Party: The Board agreed on Thursday, December 19, 2024, at 1:00pm at the District Office.



Motion by Dan Palmisano to adjourn the meeting, second by Rick Williams – Motion passed. The meeting adjourned at 4:14pm.

Respectfully Submitted,
Mary Samarzia-Bonham - District Office Administrator
(Assigned by President Dave Rogers as Interim Secretary to the Board)

Attachment: Water Operator's Report (2024Oct)
Treasurer's Report (2024Nov)

VM/msb