

NAVAJO WESTERN WATER DISTRICT

BOARD OF DIRECTORS MEETING

February 10, 2020 - Minutes

1) CALL TO ORDER:

The Navajo Western Water District Board of Directors Meeting was called to order on February 10, 2020 at 1:00PM by President Randy Wilson.

2) Roll Call:

Roll call found the following Directors present: President Randy Wilson, Vice-President Charlene Baldwin, Treasurer Gary Engelmohr, Secretary Doris Fulkerson and Director Howard Mulrain.

3) PUBLIC SESSION:

There was no public to be heard.

4) SECRETARY READING of MINUTES:

Secretary Doris Fulkerson read the minutes for the January 13, 2019 Board of Directors Meeting. There being no errors or omissions, a motion to approve the Minutes as read and reported were made by Treasurer Gary Engelmohr seconded by Vice President Charlene Baldwin. Motion was approved.

5) TREASURER FINANCIAL REPORT:

Treasurer Gary Engelmohr read the Monthly Financial Report for the month of January which was not as positive as was December. We had left over items to take care of and we have 2019 taxes to collect and water leases that are due. Secretary Doris Fulkerson made the motion to approve the Financial Report for January as read and reported. Motion was seconded by Vice-President Charlene Baldwin. Motion was approved and passed.

6) BUSINESS MANAGER'S REPORT:

Office Manager Sheryl Gergen reported she was having problems with Windows 10. A customer offered to help but had made it worse. She was given the okay to contact Best Buy for the Geek Squad to come out and clear up all the Computer issues for her.

7) **WATER DEPARTMENT OPERATIONS REPORT:**

Water Department Operations report is attached.

8) **NEW BUSINESS:**

A motion to approve Resolution 2020-01 a resolution to appoint Gary Baldwin as the Election Official of the upcoming election was made by Secretary Doris Fulkerson, and seconded by Vice-President Charlene Baldwin. Motion was approved and passed. Office Manager Sheryl Gergen gave Board Members copies of the people that had turned in resumes for the Office Manager Position and for Board Members. Vice-President Charlene Baldwin and Secretary Doris Fulkerson were appointed by President Randy Wilson to review and submit their recommendation for Office Manager.

9) **OLD BUSINESS:**

There was no old business to be heard

10) **EMPLOYEE RECOGNITION:**

After an Executive Session, a motion was made by Member Howard Mulrain to give Mr. Baldwin a 3% raise for being an outstanding employee, seconded by Vice-President Charlene Baldwin. Motion was approved.

11) **ADJOURNMENT**

There being no further business before the Board, Treasurer Gary Engelmohr made the motion to adjourn, seconded by Secretary Doris Fulkerson. Motion was approved.

Submitted by Secretary Doris Fulkerson

03/07/2020