

NAVAJO WESTERN WATER DISTRICT

BOARD OF DIRECTORS MEETING

Minutes for May 11, 2020

1) Call TO ORDER:

The Navajo Western Water District Board of Directors Meeting was called to order on May 11, 2020 at 1:00PM by President Randy Wilson.

2) Roll Call:

Roll call found the following Directors present: President Randy Wilson, Vice-President Charlene Baldwin, Treasurer Gary Engelmohr, Secretary Doris Fulkerson and Director Howard Mulrain.

3) PUBLIC SESSION:

There was no public to be heard.

4) SECRETARY READING of MINUTES:

Secretary Doris Fulkerson read the minutes for the March 9, 2020 and reported that the Meeting for April had been vacated due to COVID-19 by Governor Polis. There being no errors or omissions Vice President Charlene Baldwin made a motion to approve the March Minutes, seconded by Treasurer Gary Engelmohr. Motion was approved.

5) TREASURER FINANCIAL REPORT:

Treasurer Gary Engelmohr read the Monthly Financial Report for the months of March and April. It will take time to absorb the new reporting. Secretary Doris Fulkerson made the motion to approve the Financial Report for March and April as read and reported motion was seconded by Vice-President Charlene Baldwin. Motion was approved and passed.

6) BUSINESS MANAGER'S REPORT :

The new Office Manager Jody McCoy reported that she was getting use to things and would be changing some things and would be working with Randy on the Spread Sheets for Financial Reports

7) **WATER DEPARTMENT OPERATIONS REPORT:**

Water Department Operations report is attached.

8) **NEW BUSINESS:**

**Resolution 2020-06**

A motion by Secretary Doris Fulkerson to Define the pay period as the calendar month and Payday as the last Working day of that month. Was seconded by Member Howard Mulrain. Motion approved.

**Resolution 2020-07**

A motion by Secretary Doris Fulkerson to Change method of payment of the CWRPDA Loan from wire transfer to ACH. Motion was seconded by Member Howard Mulrain. Motion Approved

Vice Pre-President Charlene Baldwin and Treasurer Gary Engelmohr were sworn in by President Randy Wilson for a three (3) year term.

9) **OLD BUSINESS:**

**Resolution 2020-05**

A motion by Vice-President Charlene Baldwin to remove Former Office Manager Sheryl Gergen from the Bank accounts, and add Jodi McCoy. Seconded by Howard Mulrain. Motion approved

10) **ADJOURNMENT:**

There being no further business before the Board, Secretary Doris Fulkerson made the motion to adjourn, seconded by Treasurer Gary Engelmohr. Motion was approved.

Submitted by Secretary Doris Fulkerson