



NAVAJO WESTERN WATER DISTRICT

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**NAVAJO WESTERN WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

Thursday, July 11, 2024 - 1:00 PM

MINUTES

(Approved 2024Aug08BOD Mtg)

I. CALL TO ORDER

The Navajo Western Water District Board of Directors Meeting was called to order by President Dave Rogers on Thursday, July 11, 2024, at 1:00pm.

II. ROLL CALL

Roll Call found the following Board members present: President Dave Rogers, Vice President Gary Baldwin, Secretary Vanna Morningstar, Director Dan Palmisano. Treasurer Rick Williams was not present. **A quorum has been established.**

**III. READING/APPROVAL OF MINUTES – June 13, 2024, BOD Regular Board Mtg.
(Vanna Morningstar, Secretary)**

President Dave Rogers asked if the Minutes had any corrections or additions. Director Dan Palmisano **made the motion to approve the Minutes as presented.** Vice President Gary Baldwin **seconded; the Minutes were unanimously approved.**

IV. PUBLIC – COMMENTS(s)

A. Water Overages (no public was present – See VI. Water Facility Operator Report)

V. TREASURER'S REPORT (Rick Williams, Treasurer)

A. Financial Reports – 2024 June (for Approval) – Susan Smith (Silver Mountain Bookkeeping) presented the reports for Jun 2024. Net income for Jun 2024 was \$4,110.30. **The motion to approve the Treasurer's Report was presented** was made by Secretary Vanna Morningstar. Director Dan Palmisano **seconded**, and the **Treasurer's Report accepted as read.**

VI. REPORTS

A. Water Facility Operator Report – For 2024 Jun (Dave Rabideau, Water Operator)

Dave Rabideau presented his report (see attached). Another very busy month for Dave! Two (2) customers were discussed regarding forgiveness requests of Penalty Fees on water overages. One customer had a verified leak by Dave. Director, Dan Palmisano, **made the motion to forgive the Overage Fee on Customer 1:** Vice President Gary Baldwin **seconded**, and the **motion passed unanimously.**

The unverified Leak on Customer 2: had Director Dan Palmisano **make the motion to forgive the overage Fee one time,** Vice President Gary Baldwin, **seconded** and the **motion passed unanimously.**

Dave reported that the new hire Keith Saint-Peter as Water Facility Maintenance Worker is doing great. Dave asked the Board to approve an Expense of \$1,024.84 for a replacement part this is required by the State. Secretary Vanna Morningstar **made the motion to approve the Expense,** Vice President Gary Baldwin **seconded**, and the **motion passed unanimously.**



VI. REPORTS (cont.)

B. President's Report (Dave Rogers, President)

President Dave Rogers informed the Board that there was an attempted break-in of the NWWD Office window. More security measures have been taken.

President Dave Rogers thanked "Sam", Susan and Dave for their good work!

C. Office Administration ("Sam" Bonham, Ofc. Adm)

"Sam" presented she is preparing a booklet of deadlines. The deadline for compliance of disabled persons that are blind to see the website has been met.

Insurance claim forms (the new process) are in the works.

VII. OLD BUSINESS

A. Resolution 2024.07.1 was read by President Dave Rogers. The resolution recites the closure of the Community Bank account and to use the funds to pay WITS invoice.

Director Dan Palmisano **made the motion to approve the Resolution**, Gary Baldwin seconded, and the **Resolution was passed as read and signed by the Board members present**.

B. Water Facility Maintenance Worker: On Jun 28, 2024, the Board interviewed applicant Keith Saint-Peter to be hired for the Water Facility Maintenance Worker position at NWWD reporting to Dave Rabideau, Water Operator. Director Dan Palmisano **made the motion to approve the hire of Keith Saint-Peter**, Vice President Gary Baldwin seconded. The motion was passed unanimously.

VIII. NEW BUSINESS

None

IX. ADJOURMENT

There being no other business before the board, Director Dan Palmisano **made the motion to adjourn the meeting**, Vice President Gary Baldwin seconded, and the meeting was adjourned at 2:52pm.

Respectfully submitted,
Vanna Morningstar, Secretary

Attachment: Water Operator's Report (for 2024 Jun)